



# ITLS INTERNATIONAL TEACHERS FOR TOMORROW'S SCHOOL

SYSTEM CHANGE AS AN OPPORTUNITY FOR INTERCULTURAL  
SCHOOL DEVELOPMENT AND MUTUAL LEARNING

## Materials for facilitating professional reflection, feedback and exchange

### Abstract:

Let's take time out and reflect on how to facilitate effective professional reflection, discussion, and exchange with colleagues as well as an appropriate welcoming culture at your school. The material covers four topics: school organisation, well-being, lesson planning and teaching, and the new professional start. The material gives recommendations for professional conversations with colleagues, where issues and challenges might be discussed and appropriate plans for action can be developed.

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collection of materials

**Target groups:**  
teaching staff

**Goals:**  
to reflect and exchange ideas on facilitating professional discussions

**Keywords:**  
clarifying, consulting, professional discussions

## Materials for facilitating professional reflection, feedback and exchange

Effective professional reflection, discussion, and exchange with colleagues as well as creating a welcoming culture at your school involve open, transparent conversations during which issues and challenges might be discussed, and appropriate action plans can be developed. They might include:

<b>Understanding the organisation of the school</b>	<b>Well-being: How do you feel at your new school?</b>
<p>Conversation partners: the new (international) teacher with the principal, other teachers</p> <p>The focus of the conversation is on the school processes, policies and procedures.</p>	<p>Conversation partners: the new (international) teacher with the principal, other teachers</p> <p>The focus of the conversation is on the international teacher's self-confidence, emotional welfare, sense of self-efficacy and work routines.</p>
<b>Reflection on lesson planning and teaching</b>	<b>Reflection on professional re-integration at school</b>
<p>Conversation partners: the new (international) teacher (for self-reflection), with the mentor, other teachers</p> <p>The focus of the conversation is on lesson planning and on the international teacher's work in the classroom, working out how to assess student learning or how to (self)-evaluate one's own teaching.</p>	<p>Conversation partners: the new (international) teacher with the principal, mentor, other teachers</p> <p>The objective of the conversation is to reflect on various aspects of the international teacher's school practice and integration, barriers and challenges and how they could be overcome together.</p>

On the following pages you will find some materials for facilitating professional reflection, feedback and exchange in the above mentioned fields.